



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
ICT UNIT

UPLOADED

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Ref. no. DM 431, s. 2022

27 May 2022

DIVISION MEMORANDUM

DM No. 431, s. 2022

**PROJECT UPGRADE: GOOGLE CERTIFICATION AND PROFESSIONAL
DEVELOPMENT TRAINING FOR TEACHERS IN QUEZON**

To: Assistant Schools Division Superintendent
Chief (CID and SGOD)
Education Program Supervisors and Specialists
Public Schools District Supervisors
Elementary and Secondary School Heads
Learning Resource (LR) Coordinators
Information and Communication Technology (ICT) Coordinators
All others concerned

1. This Office announces the conduct of "Project Upgrade: Google Certification and Professional Development Training for Teachers in Quezon", a collaboration between Central Office Information and Communication Technology Service – Educational Technology Unit (ICTS-EdTech) thru Google for Education and SDO Quezon LR/ICT Section on June 8-11, 2022 at M.I. Sevilla's Resort (Infinity Hall), Lucena City.
2. This training-workshop aims to:
 - a. create pool of qualified trainers on the use of Google Workspace for Education Fundamentals;
 - b. Equip teachers with a new teaching tool used in hybrid learning; and
 - c. Help teachers improve their lesson plans by integrating various Google and EdTech apps in their everyday teaching.
3. Participants listed in the attached enclosure are required to register using this link tinyurl.com/quezonlrGoogleCertification. They are also advised to bring laptop, mouse, extension cord and portable/good internet connection.
4. This is a live-in training. Participants are advised to come on June 8, 2022 (Day 0) wherein first meal to be served is dinner while last meal is PM Snacks on June 11, 2022. But due to the current situation brought by pandemic, participants may opt to live out provided that a waiver letter will be submitted containing valid reason for doing such.

DEPEDQUEZON-TM-SDS-04-009-003



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5. To recognize the efforts of teachers who worked beyond regular workdays, 1-day service credit shall be granted to all participants for June 11, 2022 which falls on Saturday as per DepED Order No. 53, s. 2003 entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers".
6. No registration fee will be required for this training. Expenses relative to this activity shall be charged to the downloaded Sub-Allotment Release Order (Sub-ARO) intended for this purpose while travelling expenses of the participants shall be charged to Maintenance and Other Operating Expenses (MOOE) of the School (for teachers) and Division for division personnel subject to the usual accounting and auditing rules.
7. For more details, please see the attached communication from ICTS-EdTech and for any related concern, you may contact EPS Jee-Ann O. Borines, PDO Joe Angelo L. Basco, ITO Wilbert Porteza at (042) 784-0321 local 175 or 145.
8. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

lrmjob05272022

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Republika ng Pilipinas
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Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0522-0079
MEMORANDUM
17 May 2022

For: **ELIAS A. ALICAYA JR., EdD.**
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent
Schools Division of Quezon

Subject: **PROJECT UPGRADE: GOOGLE CERTIFICATION AND PROFESSIONAL DEVELOPMENT TRAINING FOR TEACHERS IN QUEZON**

The Office of the Undersecretary for Administration (OUA), through the Information and Communication Technology Service-Educational Technology Unit (ICTS-EdTech), in collaboration with Google for Education, will conduct a face-to-face training workshop for 200 teachers in the Schools Division Office (SDO) in Quezon province. (Please see Annex B.)

The Google Team of ICTS-EdTech will implement the training workshop on 8 -11 June 2022 (Wednesday to Saturday) from 8:00 a.m. to 5:00 p.m.

The training-workshop have the following objectives:

1. Create a pool of qualified trainers on the use of Google Workspace for Education Fundamentals.
2. Equip teachers with a new teaching tool used in hybrid learning.
3. Help teachers improve their lesson plans by integrating various Google and EdTech apps in their everyday teaching.

All participants will receive a Certificate of Recognition upon the completion of tasks specified in the activity.

This national-level certificate can be claimed through the DepEd Professional Development-Learning Management System (PD-LMS) at training.deped.gov.ph

The program has been accredited by the Continuing Professional Development (CPD) Council with 10 CPD Units (Accreditation Code: PTR-2022-



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg.; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

366-1458) which are relevant in the renewal of Professional Regulation Commission (PRC) license.

For questions and concerns on this subject, kindly contact Ms. Rowena A. Reyes, Supervising EdTech Specialist, through email rowena.reyes004@deped.gov.ph.

For your information and immediate action.



ALAIN DEL B. PASCUA
Undersecretary



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Annex A: Training Matrix and Members of the Technical Working Group**Day 0 – Travel Time to Venue (June 8, 2022)****Day 1 Session (June 9, 2022)**

Time	Activity	Speaker
8:00 am - 8:05 am	National Anthem	AVP
8:05am - 8:15 am	Prayer CALABARZON Hymn Lalawigan ng Quezon	AVP
8:15 am - 8:30 am	Opening Message	Elias A. Alicaya JR., EdD Assistant Schools Division Superintendent Officer-in-charge SDO Quezon Province
8:30 am - 9:30 am	Inspirational Message	Abram Y.C Abanil Director IV, ICTS Mark Anthony C. Sy Head, ICTS-EdTech Unit
9:30 am - 9:45 am	Rationale	Rainier G. De Jesus Project Lead, Google Certification
9:45 am -10:00 am	Setting of Expectations	Micah Joy L. Mitra EdTech Specialist
10:00 am -10:15 am	Training-Overview	Rowena A. Reyes Team Lead, Certification and Professional Development
10:15 am -10:45 am	Be Internet Awesome	Rainer G. De Jesus Senior EdTech Specialist
10:45 am -12:00 pm	Your one stop shop: <ul style="list-style-type: none">● Google Chrome Walkthrough● Chrome Music Lab● Google Drive Level Up	Micah Joy L. Mitra EdTech Specialist



1:00 pm -3:30 pm	Productivity Tools <ul style="list-style-type: none"> • Docs • Sheet • Gamify your Slide • Google Calendar • Gmail 	Virgilio O. Carolino EdTech Specialist
3:30 pm - 4:30 pm	Creating Survey and Assessment through Google Form	Micah Joy L. Mitra EdTech Specialist
4:30 pm - 5:00 pm	QATAME	Google Team M & E Committee
Facilitator:	Rainer G. De Jesus Senior EdTech Specialist	

Day 2 Session (June 10, 2022)

Time	Activity	Speaker
8:00 am - 8:10 am	Prayer	AVP
8:10 am - 8:15 am	Nationalistic Song Calabarzon Hymn Lalawigan ng Quezon	AVP
8:15 am - 8:30 am	Opening Remarks	Lorena S. Walangsumbat., Edd CID Chief SDO Quezon Province
8:30 am - 12:00 pm	Hyflex Learning Through: <ul style="list-style-type: none"> • Google Classroom • Google Site • Google Meet 	Katherine Jane L. Ople EdTech Specialist
1:00 pm -3:00 pm	Digital Literacy-Online Collaboration through: <ul style="list-style-type: none"> • Google Drawings • Google Jamboard 	Rainer G. De Jesus Senior EdTech Specialist



	<ul style="list-style-type: none"> • Google Keep • YouTube 	
3:00 pm - 4:30 pm	Personalizing Learning with: <ul style="list-style-type: none"> • Google Arts and Culture • Google Earth and Map 	Micah Joy L. Mitra EdTech Specialist
4:30 pm - 5:00 pm	QATAME	Google Team M & E Committee
Facilitator:	Micah Joy L. Mitra EdTech Specialist	

Day 3 Session (June 11, 2022)

Time	Activity	Speaker
8:00 am - 8:10 am	Prayer	AVP
8:10 am - 8:15 am	Nationalistic Song Calabarzon Hymn Lalawigan ng Quezon	AVP
8:15 am - 8:30 am	Opening Remarks	Jee-Ann O. Borines Education Program Supervisor - Learning Resources SDO Quezon Province
8:30 am - 10:00 am	Mock Test Registration of Exam	Virgilio O. Carolino EdTech Specialist
10:00 am-12:00 pm	Examination	Google Team
1:00 pm - 4:30 pm	Examination	Google Team
4:30 pm - 5:00 pm	QATAME	Google Team M & E Committee
Facilitator:	Virgilio O. Carolino EdTech Specialist	



Technical Working Group

Committee	Committee Head	Region Office	Division Office
Over- All Chairman	Rowena A Reyes	NCR	Makati City
Vice Chairman	Rainier G. De Jesus	NCR	Caloocan City
Monitoring and Evaluation	Micah Joy L. Mitra	Region IV - A	SDO Quezon Province
Logistics Committee	Virgilio O. Carolino	Region 1	SDO 1 Pangasinan
Communication Committee	Micah Joy L. Mitra	Region IV - A	SDO Quezon Province
Social Media Management Committee	Katherine Jane L. Ople	Region III	SDO Bulacan
Visual Arts and Design	Rainier G. De Jesus	NCR	Caloocan City
Documentation	Juan Paulo Vico	DepEd CO	ICTS-EdTech Unit



Annex B: Participants for the Project Upgrade Training-Workshop

NO.	DISTRICT	NAME
1	AGDANGAN	DARRYL H. FRANCIA
2	AGDANGAN	ARZEL JOHN Q. RUEDAS
3	AGDANGAN	JANSEN DALE R. KATIGBAK
4	AGDANGAN	MIKE ALJON OCO MOGOL
5	AGDANGAN	SHERRY ANN RACELIS CASAPAO
6	ALABAT	ARNIELYN B. CAPARROS
7	ALABAT	ROVIE ANN D. MANAOG
8	ALABAT	JAMES NICHOL DELA CRUZ UNGRIANO
9	ALABAT	MCNELL ALPUERTO SUMANG
10	ATIMONAN I	MARY GRACE F. VILLAMIEL
11	ATIMONAN I	MARK ANTHONY N. BANTA
12	ATIMONAN I	GINALYN ALTEZ LOPEZ
13	ATIMONAN I	AL ASUNCION LAURIO
14	ATIMONAN II	ANNE RIZZA R. ZARA
15	ATIMONAN II	RAMIL CUYA
16	ATIMONAN II	FRANKIE SANTANDER DE TORRES
17	BUENAVISTA I	ALDRIN N. MAGISTRADO
18	BUENAVISTA I	NICY MAE C. ARANDELA
19	BUENAVISTA I	CRISTY PORDAN CATCHERO
20	BUENAVISTA I	ROMELYN VILLASANTA
21	BUENAVISTA II	ROSELYN B. TOMBADO
22	BUENAVISTA II	JONALIZA LIWANAGAN FACTOR
23	BUENAVISTA II	TEEJAY AVELINO VALENCIA
24	BURDEOS	THERESA B. CORRECES
25	BURDEOS	CHARLENE MAY S. ASCO
26	BURDEOS	KATHERINE ANN AVENILLA BANDERADA
27	BURDEOS	MARIETTA AZORES AYAPANA
28	CALAUAG EAST	ROSALIE B. MIRANDELA
29	CALAUAG EAST	JONMART M. PAYA
30	CALAUAG EAST	SUZETTE ANSAY BORJA
31	CALAUAG WEST	SELINA A. ARANDELA
32	CALAUAG WEST	MARIA D. VALENTINO
33	CALAUAG WEST	AIMEE ARGUIDO VILLANUEVA
34	CALAUAG WEST	ROMULO ALBA OPEDA
35	CANDELARIA EAST	MARIA AYESSA L. TOLENTINO(S)
36	CANDELARIA EAST	MARK KIM VILLAPANDO
37	CANDELARIA WEST	REY ISAGANI H. GALENZOGA
38	CANDELARIA WEST	LUZVIMINDA SICAPORE DE MESA
39	CANDELARIA WEST	REX RODRIGUEZ ESPIRITU
40	CANDELARIA WEST	NINA MADEL B. RUEDAS
41	CATANAUAN I	JAYRICK C. NATIVIDAD
42	CATANAUAN I	JOHN DONALD F. GARCIA
43	CATANAUAN I	MARY GRACE PEREYRA NATIVIDAD

44	CATANAUAN II	JOSEPH D. ORGANO
45	CATANAUAN II	MARIA CECILIA PARALE CAPALE
46	CATANAUAN II	MARIO PAZ ARIOLA
47	DOLORES	MAANN SHARLA B. GAURANO
48	DOLORES	KAYCELYN J. CASUCO
49	DOLORES	ARIES MANALO ROCAFOR
50	DOLORES	ARVIN MANALO CASIRES
51	GEN. LUNA	AUDREY A. FERNANDEZ
52	GEN. LUNA	JOHN VINCENT S. ESCOBIDO
53	GEN. NAKAR I	CLAIRE ANNE V. VILLAREAL
54	GEN. NAKAR I	JERIC V. PRUDENTE
55	GEN. NAKAR II	VANESSA SHIZA S. ERANISTA
56	GEN. NAKAR II	MAGGIE MAY D. ASTRERA
57	GENERAL LUNA	MYLA MERIEL ABADILLA
58	GENERAL LUNA	CITA MARY ROSE SALAZAR DE RAMA
59	GENERAL NAKAR 1	AINO PRUDENTE CORONACION
60	GENERAL NAKAR 1	JAY R MIJAREZ DELA TORRE
61	GENERAL NAKAR 2	KIMBERLYN QUEJARRO BAROTILLA
62	GUINAYANGAN NORTH	GRETCHEN O. DECEMBRANA
63	GUINAYANGAN NORTH	REYNALDO D. MARBELLA
64	GUINAYANGAN NORTH	CRISTOPHER GUALBERTO DURO
65	GUINAYANGAN SOUTH	LOISE AYRES C. CLEOPE
66	GUINAYANGAN SOUTH	ABEGAIL T. FULLANTE
67	GUINAYANGAN SOUTH	ROSANA FABRICANTE PALOMADO
68	GUMACA EAST	AUGUSTINE S. GONZALES
69	GUMACA WEST	GLENNA JOY V. SEPTIMO
70	GUMACA WEST	APRIL R. SABUELBA
71	GUMACA WEST	ARNEL DALIOAN PARDINES
72	GUMACA WEST	NELSON PARADO REYES
73	INFANTA	HAZEL V. SOLLANO
74	INFANTA	BEVERLY P. BASANTA
75	INFANTA	ANNIE AGUELO CORONACION
76	INFANTA	ROLANDO II PEÑAMANTE BUADO
77	JOMALIG	APHRODITE L.MANLOGON
78	JOMALIG	ANTHONY L. MALABUNGA
79	JOMALIG	DARRY ROXAS FLORES
80	JOMALIG	RISALIE EVARDOME CAMPOMANES
81	LOPEZ EAST	JAY-R E. MONTALBO
82	LOPEZ EAST	JENNY E. VENZUELA
83	LOPEZ EAST	CHESTER MANALO GUTIERREZ
84	LOPEZ EAST	JAYSON FERNANDEZ LUNA
85	LOPEZ WEST	ANN MARIE R. ALCARAZ
86	LOPEZ WEST	LORELYN QUINTELA MASAGANDA
87	LOPEZ WEST	MELODY ERULA CERDON
88	LUCBAN	MA. EDELINE P. POLECINA
89	LUCBAN	KATHLENE A. QUEVEDO

90	LUCBAN	JOHN ARNOLD GARIN NADA
91	LUCBAN	JONALD PULGA SEÑO
92	MACALELON	MARINEL F. STA. MARIA
93	MACALELON	KAREN E. ESCOBIDO
94	MACALELON	CLEMENTE MAZO GAGARINO
95	MACALELON	REY ESCLANDA MALLARI
96	MAUBAN NORTH	MARWIN Z. CAMACHO
97	MAUBAN NORTH	AIRENE G. ENCINA
98	MAUBAN NORTH	MARK EUGENE MANUBA MENDOZA
99	MAUBAN NORTH	ROCHELLE MALABONGA SORIANO
100	MAUBAN SOUTH	MARIA CRISTINA C. ESTANISLAO
101	MAUBAN SOUTH	JHAMAICA A. MONTEVERDE
102	MAUBAN SOUTH	RENZDY MEJILLA
103	MAUBAN SOUTH	MARIA LEIRA CALUBAYAN LAUREL
104	MULANAY I	JUDY ANN R. LANDICHO
105	MULANAY I	MELANIE C. TAN
106	MULANAY I	MIEL MANDIGMA PINEDA
107	MULANAY II	JOHN KENEDIE R. MARIQUINA
108	MULANAY II	KIM JOHN REVAREZ PONTUD
109	MULANAY II	MARIA REMILY MARQUITA ALVAREZ
110	PADRE BURGOS	PHIL CHRISTIAN A. MERINO
111	PADRE BURGOS	CHRISTINE A. BENITEZ
112	PADRE BURGOS	CZARIZA MARIEL TINA MOJARES
113	PADRE BURGOS	JONATHAN CESAR AURELLANA MENDOZA
114	PAGBILAO I	MARLON R. CAIG
115	PAGBILAO I	RIZA T. OCAMPO
116	PAGBILAO II	KEVIN V. CAMBA
117	PAGBILAO II	JANETTE E. ARCILLA
118	PAGBILAO II	JERIZA TIÑA RUZ
119	PANUKULAN	SAHLEE JOY E. BELGICA
120	PANUKULAN	AMERIZA T. CRISOSTOMO
121	PANUKULAN	MARICRIS ADORNADO FLORA
122	PANUKULAN	TATIANA MOLINA NOLLEDO
123	PATNANUNGAN	LOELENE M. BANTUCAN
124	PATNANUNGAN	CARLO R. FORTUNADO
125	PATNANUNGAN	LORENA BANTUCAN ENCONTRO
126	PATNANUNGAN	RANDY BOY CAMARA MAGNO
127	PEREZ	LORALIE V. PARRA
128	PEREZ	JESSA CUSTODIO
129	PEREZ	JESSTER URTAL BELEN
130	PEREZ	RONALYN BANTUCAN MACABANSAG
131	PITOGO	ALVIN T. ORIARTE
132	PITOGO	ARVIE M. VILLAROSA
133	PITOGO	LOUIS ANDRO AVILLO MARANCA
134	PITOGO	WELLA MALLORY MERCURIO ARMENTA
135	PLARIDEL	MAYETH S. PANOPIO

136	PLARIDEL	MARK LESTER L. LAURELES
137	PLARIDEL	AARON MIRANDILLA DESEO
138	PLARIDEL	NERRIEL PALMARIA BALA
139	POLILLO	JILKY I. BOSQUE
140	POLILLO	HARRELL G. CABALLERO
141	POLILLO	MARICRIS T. ODI
142	POLILLO	RODORA TUZON PORCINCULA
143	QUEZON	ANGELICA L. SERRANO
144	QUEZON	JESSICA E. OLIVEROS
145	QUEZON	DOMINGO JARDIOLEN PANCIPANE
146	QUEZON	EDUARDO MORELLO COLLADO
147	REAL	AILYN Y. AQUE
148	REAL	EDENMAY A. RUTAQUIO
149	REAL	JANE JAVILLONAR NEPOMUCENO
150	REAL	LOVELYN SAGUN PEREGRINA
151	SAMPALOC	MAIDA F. SALUDES
152	SAMPALOC	CHARISSE JOYCE D. ENRIQUEZ
153	SAMPALOC	JESTONI E. MANIPOL
154	SAMPALOC	ROISA J. GENERILLO
155	SAN ANDRES	JOSEPH MARVOR D. UY
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179	SARIAYA EAST	LEAH DE TORRES SOR
180	SARIAYA WEST	VANESSA D. DAYAPAN
181	SARIAYA WEST	JENNIFER C. RAMOS

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187	TAGKAWAYAN II	LESTER Y. LISTANCO
188	TAGKAWAYAN II	MARICEL DORADO LABACO
189	TAGKAWAYAN II	RONNEL MANILAG ATIENZA
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197	UNISAN	REALYN AÑOSO TABELISMA
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200	SDO QUEZON PROVINCE	WILBERT B. PORTEZA